

Audit Proforma for Paediatric to Adult Services Transfer
INDIVIDUAL CHARACTERISTICS AND
APPROPRIATE CONSULTATION

RU95 D

CONFIDENTIALPatient ID: Date: NHS Number:

- 1 Is there written evidence that the individual characteristics of this young person have been acknowledged? Y N
 No, but...
- 2 and have these characteristics been catered for? Y N
 No, but...
- 3 Was the young person fully consulted about the process of their individual transfer from paediatric to adult services, including whom should be their key worker? Y N
 No, but...
- 4 and was the family consulted? Y N
 No, but...
- 5 Have optimal outcomes and goals been defined in writing for this individual and their transfer? Y N
 No, but...
- 6 Is there written evidence that individual criteria, plans and timetables were agreed for the transfer of this young person? Y N
 No, but...
- 7 Were the criteria, plans and timetables carried out as agreed? Y N
 No, but...
- 8 If not, are the reasons for this documented clearly in the notes? Y N
 No, but...
- 9 Is the young person following established referral pathways, as noted in the department's written plan for transfers? Y N
 No, but...
 [e.g. expand upon the reasons for special referral made]
- 10 Is there a record of who is to be responsible for each of the core functions defined in the plan for this transfer (e.g. a named social worker, careers officer)? Y N
 No, but...

